

AGENDA

Committee	STANDARDS & ETHICS COMMITTEE
Date and Time of Meeting	TUESDAY 21 OCTOBER 2014 AT 4.30 PM
Venue	COMMITTEE ROOM 4, COUNTY HALL, CARDIFF
Membership	Independent Members: James Downe, Hollie Edwards-Davies, Lizz Roe, Richard Tebboth and Hugh Thomas. County Councillors Kate Lloyd, Georgina Phillips and Dianne Rees Community Councillor John Hughes

**Approx
Times**

1. Terms of Reference
 - (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
 - (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
 - (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
 - (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
 - (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.
 - (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
 - (g) To undertake those functions in relation to Community Councils situated in the area of the Council and members of those Community Councils which are required by law.
 - (h) To recommend to Council and the Executive any additional guidance on issues of probity.

- (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
 - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
2. Apologies
 3. Election of Chairperson and Vice Chair (if necessary) 4.30 pm
 4. Welcome to New Independent Members of the Committee 4.35 pm
 5. Declarations of Interest - to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct 4.35 pm
 6. Minutes – To approve as a correct record the Minutes of the meeting held on 23 July 2014 - attached 4.40 pm
 7. Report on Officers' Personal Interests and Secondary Employment Policy - attached 4.40 pm
 8. Report on Community Councils Charter – attached 4.40 pm
 9. Hearings Panel Decision and Procedures – attached 5.00 pm
 10. Standards and Ethics National Conference – Autumn 2015 in Cardiff – verbal update 5.35 pm
 11. Report on Member Code of Conduct Complaints 2014/15 – attached 5.40 pm
 12. Forward Plan 2014/15 - attached 5.45 pm
 13. Date of Next Meeting – Tuesday 27 January 2015 6.00 pm

MARIE ROSENTHAL
COUNTY CLERK AND MONITORING OFFICER
 15 October 2014

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